

Q/SSIFS-OT/580/09/2021  
विदेश मंत्रालय  
Ministry of External Affairs  
सुषमा स्वराज विदेश सेवा संस्थान  
Sushma Swaraj Institute of Foreign Service  
\*\*\*\*\*

New Delhi

March 07 , 2022

**Notice for Inviting Quotations for Hiring of Transport Services**

The Sushma Swaraj Institute of Foreign Service (SSIFS) of the Ministry of External Affairs in New Delhi is organizing Training Programme for IFS Officers 2021 Batch from 21 March, 2022 - 30 September, 2022.

2. In this context, quotations are invited for hiring of transport services in the following formats:

AC Coach	Rs/day(8hrs/ 80km) without GST	Rs/km for extra kms without GST	Rs /hr for extra hours without GST	Applicable GST Rate (%)
45-Seater (Coach)				

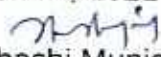
3. Travel within NCR will involve weekday commuting between a designated spot/(s) of participants and SSIFS. Sometimes, participants will also travel during the day to various sites in Delhi as part of their official engagements.

4. The transport service provider will ensure that both the driver and conductor are dressed in clean uniform with shoes; the bus is not driven rashly; and the bus is cleaned on a daily basis, both from inside and outside.

5. The quotations must be submitted in the name of Ms. Devi Gopinath, Deputy Secretary (SSIFS), before 1100 hrs on March 11, 2020 by dropping it in the Tender Box at Foreign Service Institute, Baba Gangnath Marg (Near Ber Sarai Market), New Delhi-110067, duly superscribed with "Quotation for Hiring of Transport Services Training programme for or IFS Officers 2020 Batch from 21 March, 2022 - 30 September, 2022.

6. The quotation should have name and signature of the authorised representative & stamp of the transport company.

7. Representative of the transport service providers may attend the proceeding of the opening of the quotations at Sushma Swaraj Institute of Foreign Service on March 11, 2022 at 1130 hrs.

  
(Shashi Munjal.)  
SO(OT, RG&Admin)  
Tel.: 011-26181362  
Email: [soitfsi@mea.gov.in](mailto:soitfsi@mea.gov.in)

शशि मुन्जाल Shashi Munjal  
अनुभागाध्यक्ष (SSIFS-Admin)  
Secretary (OT, RG & Admin)  
सुषमा स्वराज विदेश सेवा संस्थान  
Sushma Swaraj Institute of Foreign Service  
विदेश मंत्रालय, New Delhi  
New Delhi