



सुषमा स्वराज विदेश सेवा संस्थान
विदेश मंत्रालय, नई दिल्ली
SUSHMA SWARAJ INSTITUTE OF
FOREIGN SERVICE
MINISTRY OF EXTERNAL AFFAIRS
NEW DELHI

No.Q/SSIFS-OT/580/012/2022

August 16, 2022

NOTICE INVITING QUOTATIONS

Subject: Fabrication of Medals

Quotations are invited from various distributors/vendors for fabrication and supply of Medals at Sushma Swaraj Institute of Foreign Service, New Delhi:

S No.	Items	Specification	Nos.	Cost per piece	GST (if applicable)	Total cost per piece
1	Gold Medal	Weight: 10 gm gross Carat: 22 Diameter: 3 cms Printing: Both side	One			
2	Silver Medal	Weight: 10 gm gross Diameter: 3 cm Printing: Both side	One			

2. Last date of submission of quotation is by 25 August by 1200 hrs. Interested vendors may drop their quotations in Tender Box at Sushma Swaraj Institute of Foreign Service, Baba Gang Nath Marg Near Ber Sarai Market, (Opp Kendriya Vidyalaya), New Delhi-110067 duly superscribed as "Quotation for fabrication of Medals". Clarification, if any, may be sought from the undersigned during working hours. The bids will be opened on 25.8.2022 at 1230 hrs. The bidders may be present during the opening of the bid.

3. The items should be supplied at Sushma Swaraj Institute of Foreign Service, Baba Gang Nath Marg, Near Ber Sarai Market, (Opp Kendriya Vidyalaya), New Delhi-110067 within 7 working days after issuing the Purchase Order. The purchase order will be issued by e-mail. Vendor may also collect the original of Purchase Order from the SSIFS.

4. No advance payment will be made. Payment will be made within one month after delivery of the items. Payment will be made by ECS only. The vendor shall give his bank details for ECS transfer as per attached proforma.


(Shashi Munjal)

Section Officer(OT&RG)

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