

No. Q/FSI-FT/580/13/2019
Ministry of External Affairs
Foreign Service Institute
New Delhi

October 22, 2019

2nd India-China Joint Programme for Afghan Diplomats

Notice for Inviting Quotations for Hiring of Transport Services

The Foreign Service Institute (FSI) of the Ministry of External Affairs in New Delhi is organizing the training of Foreign Diplomats from 11-23 November, 2019.

2. In this context, Quotations are invited for hiring of transport services in the following formats:

Travel within NCR from 11-23 November, 2019

AC Coach*	Rs/day (8 hrs/80km) without GST	Rs/km for extra kms without GST	Rs/hr for extra hours without GST	Applicable GST Rate (%)
15 seater Tempo Traveller				
27 seater				

Travel from Delhi to Agra and back from 16-17 November, 2019

Type of vehicle	Total Cost (in Rs.) without GST	Applicable GST Rate (%)
Volvo without toilet		

3. Travel within NCR will involve weekday commuting (except closed holidays) between the resident Hotel of diplomats and FSI (within 10 kms of each other). Sometimes, diplomats will also travel during the day to various sites in Delhi as part of their official engagements. At times during evenings and over any free weekend, tourist spots in Delhi will also be visited.

4. Travel to Agra will include visit to Taj Mahal, staying the night at the Hotel and travelling to Fatehpur Sikri the following day enroute to Delhi besides stopping at important tourist spots along the way.

5. The transport service provider will ensure that both the driver and conductor are dressed in clean uniform with shoes; the bus is not driven rashly; **bottled water (one 500 ml bottle/person) is provided in the bus during Delhi Darshan and Agra visit (expenditure on extra water would be borne by FSI on the basis of**

actual consumption); and the bus is cleaned on a daily basis, both from inside and outside.

6. The quotations must be submitted in the name of Shri Rahul Shrivastava, JS (FSI), before **1100 hrs on October 29, 2019** by dropping it in the Tender Box at Foreign Service Institute, Baba Gangnath Marg (Near Ber Sarai Market), New Delhi-110067, duly superscribed with **“Quotation for Hiring of Transport Services for 2nd India-China Joint Course for Afghan Diplomats; 11-23 November, 2019”**

7. **The quotation should have name and signature of the authorised representative & stamp of the transport company.**

8. Representative of the transport service providers may attend the proceeding of the opening of the quotations at Foreign Service Institute **on October 29, 2019 at 1100 hrs.**



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